



## TECHNOLOGY COORDINATING COUNCIL

# NOTES

Wednesday, December 16, 2020

10:30 AM – 12:00 PM

Zoom- <https://cccconfer.zoom.us/j/93814919056>

### Members:

AVC Research, Planning and Technology	Vacant	<input type="checkbox"/>	Dean, Learning & Tech Resources-GC	Kerry Kilber Rebman	<input checked="" type="checkbox"/>
VC Student & Institutional Success	Vacant	<input type="checkbox"/>	Dean, Learning & Tech Resources-CC	Eric Klein	<input checked="" type="checkbox"/>
VP, Academic Affairs-GC	Marshall Fulbright	<input type="checkbox"/>	Faculty rep, Technology Committee-GC	Janet Gelb	<input checked="" type="checkbox"/>
VP, Instruction-CC	Pat Setzer	<input checked="" type="checkbox"/>	Faculty rep, College Tech Committee-CC	Curtis Sharon	<input checked="" type="checkbox"/>
VP, Student Services-GC	Marsha Gable	<input checked="" type="checkbox"/>	Classified Staff rep, Tech Committee-GC	Dawn Heuft	<input checked="" type="checkbox"/>
VP, Student Services-CC	Jessica Robinson	<input checked="" type="checkbox"/>	Classified Staff rep, College Tech Committee-CC	Bryan Cooper	<input checked="" type="checkbox"/>
Director Enterprise Systems-DS	Michael Carr	<input checked="" type="checkbox"/>	Faculty rep, Counseling Instructor-GC	Dave Dillon	<input checked="" type="checkbox"/>
			Recorder	Myra Lomahan	<input checked="" type="checkbox"/>

Discussion Items	Action and Follow-Up
A. Welcome	Kerry Kilber Rebman convened the meeting at 10:35 AM.
B. Status of IT Priorities for Spring	<p>Kerry reviewed Cuyamaca and Grossmont <a href="#">IT Priorities</a> for spring 2021. Some general comments for consideration were:</p> <ul style="list-style-type: none"> <li>The process for determining IT priorities needs review and improvement, including determining the budget and alignment on products districtwide.</li> <li>The process for determining whether district or the colleges pay for products needs to be reviewed.</li> </ul>
C. Technology Rapid Response <a href="#">Team</a> <ul style="list-style-type: none"> <li>Final <a href="#">Report</a> and Recommendations</li> </ul>	<p>Pat reviewed the Technology Rapid Response Team (TRRT) final <a href="#">report</a> and recommendations. He noted the three major activities:</p> <ol style="list-style-type: none"> <li>Reviewed the previous TRRT prioritization list</li> <li>Conducted a technology survey among employees</li> <li>Reviewed the disaggregated survey results</li> </ol> <p>They made four recommendations:</p> <ol style="list-style-type: none"> <li>Single Sign-On</li> <li>Electronic signature process with AdobeSign</li> <li>Windows Virtual Desktop (WVD)</li> <li>Remote computer access/management</li> </ol> <p>Other recommendations were:</p> <ul style="list-style-type: none"> <li>Laptops with larger monitors for Counselors</li> <li>Order webcams</li> <li>Training on Vision Resource Center, Canvas, and Zoom</li> </ul>
D. <a href="#">BP 6335</a> 6-year review	<p>It was recommended an administrative policy (AP) be developed along with the board policy (BP).</p> <p><b>Action: Kerry will discuss with Chancellor on how to proceed.</b></p>
E. Standing Reports <ul style="list-style-type: none"> <li><a href="#">Technology Advisory Committee</a> (TAC)</li> <li><a href="#">Website Communications Committee</a></li> </ul>	<p>Kerry shared that TAC discussed IT prioritization and TRRT recommendations at their last meeting. Website Communications Committee cancelled their last meeting.</p>

F. Other Discussion Items	The council thanked Janet Gelb for her service and wished her a happy farewell and retirement. Janet thanked everyone and mentioned to remove her name on the distribution list and to add Dave Dillon.
G. Next Meeting Schedule	HOLD: Wednesday, January 20, 2021 at 10:30 AM - 12:00 PM Via Zoom